



Library Board Meeting

2nd Floor Admin Office

126 E Main St

Ionia, MI 48846

November 19, 2025

Minutes

Call to Order: Vice President Buys called the meeting to order at 6 PM.

Members Present: Toni Ann Buys, Amy Fuller, Nancy Miller, Ashley Reisbig and Gale Yeomans (Arrived at 6:08 PM and took over presiding the meeting)

Members Absent: Kyle Ondersma

Guests: Ross Sprague, AFR Manager – Rehmann

Other Attendees: Director Dale Parus, Manager of Library Operations Paula Wood and Union Representative Shanni Kerr

Approval of Agenda: **Motion** by Reisbig to approve the agenda, supported by Fuller. Motion carried unanimously.

FY 2024-2025 Audit Report: Ross Sprague presented the audit to the board and noted that the ICL continues to receive the highest opinion that can be given on an audit. The report states:

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the remaining fund information of the Library as of June 30, 2025, and the respective changes in financial position thereof and the budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Motion by Fuller, supported by Miller to accept the FY 2024-2025 audit report by Rehmann. Motion carried unanimously.

Previous Minutes: **Motion** by Fuller to accept the September 17, 2025 meeting minutes, supported by Reisbig. Motion carried unanimously.

Financial Reports: The September and October 2025 financial reports were received and filed.

Public Comment: None.



Library Board Meeting
2nd Floor Admin Office
126 E Main St
Ionia, MI 48846
November 19, 2025

Director's Report & Statistics Report: The September and October Director's Reports and Statistical Reports were received and filed.

Committee Reports

--*Finance Committee:* No report.

--*Personnel Committee (Yeomans, Buys & Parus):* No report.

--*Policy Committee (Miller, Buys, Parus & Kerr):* No report.

--*Building and Grounds Committee (Fuller, Reisbig & Parus):* No report.

--*Grant Committee (Yeomans, Reisbig & Parus):* No report.

Continuing Business:

--*Ionia Community Library Foundation (ICLF):* Buys gave a presentation to the Ionia Literary Club about the library in a new format including the history, the statistics, ICLF's mission and the progress of its fundraising efforts . Parus submitted a grant on the ICLF's behalf to the Ionia County Community Foundation to fund a speaker for an ICLF Spring event to bring culture and history to the community and keep the Foundation in the forefront of their minds.

--*Parking Lot Repair Update:* Central Michigan Building Services identified that the drain in the parking lot was not sealed when it was installed which caused the drain to sink over time. The drain was repaired, new cement was poured and the parking lot is back to functioning properly.

New Business:

--*Update Authorized Signatures on Bank Accounts:* **Motion by** Buys, supported by Miller to update the Independent Bank and PFCU Credit Union authorized signers to reflect the current slate of ICL Board Officers and the ICL Director: President Gale Yeomans, Vice President Toni Ann Buys, Treasurer Ashley Reisbig, Secretary Amy Fuller and Director Dale Parus and to remove any names other than those listed. Motion carried unanimously, 5-0.

--*Ionia County Library Association (ICLA) 2026:* Discussion is in progress with the Ionia County Libraries and their Boards about the county-wide millage vote in 2026. **Motion by** Reisbig, supported by Fuller to recommend to the Ionia County Library Association to request a renewal at the current millage rate for the 2026 election. Motion carried unanimously.



Library Board Meeting
2nd Floor Admin Office
126 E Main St
Ionia, MI 48846
November 19, 2025

--*Michigan Municipal League (MML) Insurance Review*: After discussion, it was determined that, the Union contract's code of conduct will satisfy the concern from the Michigan Municipal Leagues recommendation to establish new library policy. The other concern regarding the location of stored boxes was rectified during MML's visit and communicated to the staff.

Announcements: Miller announced when her term expires in June 2026 that she will be stepping down from her service on the Board.

Adjournment: **Motion** to adjourn by Fuller, supported by Buys. Motion carried unanimously. President Yeomans adjourned the meeting at 7:32 PM. The next regularly scheduled Board meeting is 6 PM on Wednesday, January 21, 2026.

Respectfully Submitted,

Paula Wood
Manager of Library Operations