



## Library Board Meeting

2<sup>nd</sup> Floor Admin Office

126 E Main St

Ionia, MI 48846

**June 21, 2023**

### Minutes

**Call to Order:** President Yeomans called the meeting to order at 6:06 PM.

**Members Present:** Stephanie Batista, Toni Ann Buys, Nancy Miller, Ashley Reisbig and Gale Yeomans

**Members Absent:** Amy Fuller

**Guests:** None.

**Other Attendees:** Manager of Library Operations Paula Wood and Union Representative Shanni Kerr

**Approval of Agenda:** **Motion** by Batista to approve the agenda, supported by Reisbig. Motion carried unanimously.

**Public Comment:** None.

**Previous Minutes:** **Motion** by Buys to accept the May 17, 2023 meeting minutes, supported by Miller. Motion carried unanimously.

**Financial Reports:** The May 2023 financial report was received and filed.

**Budget Hearing:** **Motion** by Reisbig, supported by Batista to open the budget hearing at 6:18PM. Motion carried unanimously. Batista and Wood presented the proposed FY 2022-23 amended budget and the proposed FY 2023-24 budget developed by the Finance Committee consisting of Parus, Wood and Batista. No public comment was made. **Motion** by Miller, supported by Buys to close the budget hearing at 6:27 PM. Motion carried unanimously.

**Amended Budget and Proposed Budget:** **Motion** by Reisbig, supported by Buys to approve the proposed amended budget for FY 2022-23 in the amount of \$880,974 and to approve the proposed budget for FY 2023-24 in the amount of \$831,358. Motion carried unanimously.

**Director's Report & Statistics Report:** The Director's Report and May Statistical Report were received and filed.



**Library Board Meeting**  
2<sup>nd</sup> Floor Admin Office  
126 E. Main St.  
Ionia, MI 48846  
**June 21, 2023**

### **Committee Reports**

- Finance Committee (Batista, Parus & Wood)*: No report.
- Personnel Committee (Yeomans, Buys & Parus)*: No report.
- Policy Committee (Miller, Buys, Parus & Kerr)*: No report.
- Building and Grounds Committee (Fuller, Reisbig & Parus)*: No report.
- Grant Committee (Yeomans, Batista & Parus)*: No report.

### **Continuing Business:**

#### *--Fundraising Opportunities:*

- June 3: Cruisin' Classics Car Show at the Bank
  - Donations Raised: \$691
  - A Facebook post about the event generated donor interest from a former Ionian that now lives out-of-state
- July 19: Bingo at the IFF (3-6 & 6-9 PM shifts)
  - All present board members signed up to work
  - Need more volunteers for second shift
  - T-shirt sizes obtained for all currently signed up to work
- Spring 2024 Possible Mom to Mom Sale
  - Batista has run several successful fundraisers of this kind in the past for IPS and the Jaycees. She would be willing to share her knowledge and notes on the best way to organize and run the event.

*--Formation of a 501(c)(3) Nonprofit Foundation:* Ionia Community Awareness shared documents (by-laws, procedures and basic information of how their nonprofit organization functions) with the board to give them a better understanding of how ICL could form and run a foundation. **Motion** by Buys, supported by Reisbig to approve the establishment of a nonprofit 501(c)(3) organization called the Ionia Community Library Foundation. Motion carried unanimously.

### **New Business:**

*--Bank Site Tour:* **Motion** by Batista, supported by Miller to move the location of the August 16 board meeting to the Ionia County National Bank Building at 302 W. Main St. Motion carried unanimously.

*--Audit Engagement Letter:* Yeomans signed the engagement letter to begin the process of the 2022-23 annual audit in August or September.

**Public Comment:** None.



**Library Board Meeting**  
2<sup>nd</sup> Floor Admin Office  
126 E. Main St.  
Ionia, MI 48846  
**June 21, 2023**

**Adjournment:** **Motion** to adjourn by Batista, supported by Reisbig. Motion carried unanimously. President Yeomans adjourned the meeting at 7:11 PM. The next regularly scheduled Board meeting is 6 PM Wednesday, August 16 at the Ionia County National Bank Building at 302 W. Main St., Ionia, MI 48846.

Respectfully Submitted,

Paula Wood  
Manager of Library Operations