



Library Board Meeting

2nd Floor Admin Office

126 E Main St

Ionia, MI 48846

June 19, 2024

Minutes

Call to Order: President Yeomans called the meeting to order at 6:00 PM.

Members Present: Toni Ann Buys, Stephanie Batista, Amy Fuller, Nancy Miller, Ashley Reisbig and Gale Yeomans

Members Absent: None.

Other Attendees: Director Dale Parus, Manager of Library Operations Paula Wood and Union Representative Shanni Kerr

Approval of Agenda: **Motion** by Fuller to approve the agenda, supported by Reisbig. Motion carried unanimously.

Previous Minutes: **Motion** by Miller to accept the May 15, 2024 meeting minutes, supported by Buys. Motion carried unanimously.

Financial Reports: The May 2024 financial reports were received and filed.

Congressionally Directed Spending (CDS) Grant Hearing: **Motion** by Batista, supported by Fuller to open the CDS Grant Hearing. Motion carried unanimously. No public comment was made. **Motion** by Fuller, supported by Miller to close the CDS Grant Hearing. Motion carried unanimously.

CDS Grant: **Motion** by Miller, supported by Buys to accept the resolution for a \$2.1 million Congressional Directed Spending Grant that was awarded to the Ionia Community Library, that will be used toward any and all costs as allowable by law for an estimated \$3.75 million renovation project at the library-owned property at 302 W. Main St. Ionia, Michigan, that will become the new home of the Ionia Community Library. Motion carried unanimously.

Budget Hearing: **Motion** by Reisbig, supported by Fuller to open the Budget Hearing. Motion carried unanimously. No public comment was made. Parus and Batista highlighted key line items and answered a few questions. **Motion** by Reisbig, supported by Miller to close the Budget Hearing. Motion carried unanimously.

FY 2023-2024 Amended Budget and FY 2024-2025 Proposed Budget: **Motion** by Buys, supported by Reisbig to approve the amended budget for FY 2023-2024 in the amount of \$846,364 and to approve the FY 2024-2025 proposed budget in the amount of \$814,395. Motion carried unanimously.

Director's Report & Statistics Report: The Director's Report and the May Statistical Report were received and filed.

Committee Reports

--*Finance Committee (Batista, Parus & Wood):* No report.

--*Personnel Committee (Yeomans, Buys & Parus):* The Committee met prior to the Board Meeting this afternoon for the Director's annual review. The recommendation from the Committee is a compensation increase of one dollar per hour for non-union staff beginning July 1, 2024. **Motion** by Reisbig, supported by Fuller for a compensation increase of one dollar per hour beginning on July 1, 2024 for ICL's non-union staff. Motion carried unanimously.

--*Policy Committee (Miller, Buys, Parus & Kerr):* No report.

--*Building and Grounds Committee (Fuller, Reisbig & Parus):* No report.

--*Grant Committee (Yeomans, Batista & Parus):* The Committee reviewed the detailed narrative written by Parus to comply with one of the many requirements of the USDA RDA for the CDS Grant.

Continuing Business:

--*Ionia Community Library Foundation (ICLF):* The June 1 Book and ICL Gear Sale during the car show was a success. The Foundation raised a fair amount of money, spread awareness of the Foundation's mission and Parus conducted some informational tours of the building. Buys attended the Ionia High School Alumni Association Meeting and the members are in full support of distributing Foundation information on their Facebook page and in mailings to alumni. ICLF will partner with another local nonprofit for the October 12 fundraiser at Steele Street Hall. More information will be shared as the planning progresses.

New Business:

--*2024-2025 Board Meeting Schedule:* **Motion** by Fuller to accept the proposed Board meeting schedule as presented, supported by Reisbig. Motion carried unanimously.

--*2025 ICL Closure Dates:* **Motion** by Fuller, supported by Reisbig to accept the proposed ICL 2025 Closure Dates as presented. Motion carried unanimously.



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--*Foster Swift Legal Services Agreement*: One of the requirements by the USDA RDA for accepting the CDS Grant is that the library has an attorney on retainer. **Motion** by Fuller, supported by Batista to accept the Foster Swift Legal Services Agreement as presented. Motion carried unanimously.

Public Comment: None.

Adjournment: **Motion** to adjourn by Miller, supported by Buys. Motion carried unanimously. President Yeomans adjourned the meeting at 7:06 PM. The next regularly scheduled Board meeting is 6 PM on Wednesday, August 7, 2024.

Respectfully Submitted,

Paula Wood
Manager of Library Operations