



# Ionia

Community Library

126 E. Main St.

Ionia, MI 48846

616.527.3680

ioniacommunitylibrary.org

## Commemorative Request Form

Date of Request: \_\_\_\_\_

Donor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

I wish to present a gift of \$ \_\_\_\_\_ (Please make checks payable to Ionia Community Library)

In **Honor** or in **Memory** of \_\_\_\_\_  
(Circle one and write name as you wish it to appear on the bookplate)

Please suggest types of material you would prefer the library to purchase. For example:  
▪Children's Books ▪Books on CD ▪Adult Fiction ▪Large Print Books ▪DVDs (If no preference, leave blank.)

Please send notification of my gift to:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Relationship to Honoree/Deceased: \_\_\_\_\_

~~~~~*Information Below for Library Use*~~~~~

*Please date and initial when completed:*

*Materials have been selected & ordered* \_\_\_\_\_

*Thank You Letter to Donor* \_\_\_\_\_

*Notification Letter to Family* \_\_\_\_\_

*List titles, authors and prices of purchased material* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_