



Library Board Meeting

2nd Floor Admin Office

126 E Main St

Ionia, MI 48846

August 13, 2025

Minutes

Call to Order: President Yeomans called the meeting to order at 6 PM.

Members Present: Toni Ann Buys, Amy Fuller, Ashley Reisbig and Gale Yeomans

Members Absent: Nancy Miller

Other Attendees: Director Dale Parus, Manager of Library Operations Paula Wood and Union Representative Shanni Kerr

Approval of Agenda: **Motion** by Fuller to approve the agenda, with the addition of ICL 2026 Calendar under New Business, supported by Reisbig. Motion carried unanimously.

Previous Minutes: **Motion** by Reisbig to accept the June, 18, 2025 meeting minutes, supported by Fuller. Motion carried unanimously.

Financial Reports: The June and July 2025 financial reports were received and filed.

Public Comment: None.

Director's Report & Statistics Report: The Director's Report and the June and July Statistical Reports were received and filed.

Election of Officers for FY 2025-26: Tabled until September 17 meeting.

Committee Appointments for FY 2025-2026: Tabled until September 17 meeting.

Committee Reports

--*Finance Committee (Batista, Parus & Wood):* After the Committee met and reviewed the proposals for Accounting and Bookkeeping Services, Parus provided a report to the Board that was part of the New Business Accounting Firm Selection.

--*Personnel Committee (Yeomans, Buys & Parus):* The Committee met with Parus for his annual performance review on Tuesday, August 12. Applying for grants was the main focus for Parus over the next year.

--*Policy Committee (Miller, Buys, Parus & Kerr):* No report.



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--*Building and Grounds Committee (Fuller, Reisbig & Parus)*: No report.

--*Grant Committee (Yeomans, Batista & Parus)*: No report.

Continuing Business:

--*CDS Grant Update*: No update.

--*Ionia Community Library Foundation (ICLF)*: The ICLF did not receive the Consumers Energy Grant, so Buys contacted the Executive Director of Corporate Giving Catherine Wilson. On August 8, Wilson held an in-depth review of ICLF's application with Buys, Parus and Wood. Wilson was very encouraging and gave excellent advice. The ICLF will reapply for the grant before the November 1 deadline.

New Business:

--*Accounting and Bookkeeping Firm Proposal Review*: Parus summarized each proposal for the Board in a report. Discussion of each proposal ensued. **Motion by** Buys, supported by Reisbig to accept the proposal from Maner Costerisan for accounting and bookkeeping services and approve that Library Director Dale Parus has the authority to represent the Board in further contract proceedings with Maner Costerisan. Motion carried unanimously.

--*Ionia Grand Prix Bike Race*: **Motion by** Fuller, supported by Reisbig to approve closing ICL on August 23 during the Ionia Grand Prix Bike Race. The bike race track surrounds ICL which will make it extremely difficult for patrons and staff to park and have access to the library. Motion carried unanimously.

--*ICL Calendar for 2026*: **Motion by** Fuller, supported by Buys to approve the proposed ICL 2026 Calendar. Motion carried unanimously.

Adjournment: **Motion** to adjourn by Fuller, supported by Reisbig. Motion carried unanimously. President Yeomans adjourned the meeting at 6:37 PM. The next regularly scheduled Board meeting is 6 PM on Wednesday, September 17, 2025.

Respectfully Submitted,

Paula Wood
Manager of Library Operations